



Nestlé Purina Clinton Iowa Contractor Training

For the training to work properly, use either [Google Chrome](#) or [Microsoft Edge](#) on a computer. If you don't have access to a computer and are taking the training on a mobile device, please download the [Adobe Captivate Prime app](#) via the App Store or Google Play Store. Do NOT use your mobile browser.

Objectives:

You will be able to register and take your required Contractor training course. You will also be able to download your certificate of completion.

Step 1: Click the link that pertains to you to start the enrollment process.

[Clinton English](#)

[Clinton Spanish](#)

To return to an incomplete course, check your training status, or get a copy of the course certificate, login to your Clinton Training account.

Step 2: Create an Adobe account. Fill in all of the required information and click **Create Account**.

- If you or your employee do not have a real email address, please DO NOT create a fake one using @nomail.com. Create a fake email using either @gmail.com or @yahoo.com.

A screenshot of the Adobe account creation page. The page has a dark blue background on the left with the Adobe logo and the text "Sign in or create an account". On the right, there is a white form titled "Create an account". The form includes fields for "Email address", "First name", "Last name", "Password", "Date of birth" (with dropdowns for Month, Day, and Year), and "Country/Region" (with a dropdown menu showing "United States"). Below the form, there is a red arrow pointing to a blue "Create account" button. The form also includes a checkbox for "I agree that" and a link to "See our Privacy Policy for more details or to opt-out at any time."

Step 3: Fill in your Company Name, and Phone Number. Click **Proceed**.

This step is critical for Nestle Purina and cannot be skipped.

Complete your profile


We need additional information about you to make your experience better.

Please provide as much information as possible.

Company Name (If not listed above)

Phone Number - Company

Phone Number - Your Cell

 [Proceed](#)

Step 4: Click **Visit** next to the Corporate Safety, Health, and Environmental Orientation Training course.

PURINA NP Contractors

Hi Kaitlyn Spadoni, let's learn something new today.

My Learning

By Deadline

- 2 Overdue
- 0 Upcoming Deadlines
- 2 On Track

Pending Learning

- 2 Certifications
- 2 Courses
- 0 Learning Programs

My Achievements

PURINA Certificate of Completion
Certificate Valid 6 Certificates

My Training Documents

- Contractor Safety and Compliance Handbook Part of multiple Courses
- Contractor Safety and Compliance Handbook Part of Corporate Safety Health and Environmental...
- Manual de seguridad y cumplimiento para co Part of Seguridad Corporativa Salud y Medio Ambi...
- Anexo sobre Barricadas y Gestión de Tareas d Part of ESPAÑOL Hartwell CGMP y Sitio Especifico

See all Training Documents >

Corporate Safety Health and Environmental Orientation Training
Course - Assigned by Admin
Due: No Deadline
[Visit](#)

Clinton Site Specific
Course - Assigned by Admin
Due: No Deadline
[Visit](#)

Step 5: Click **Start** to begin the course. If you start the course and don't finish, you may go back and click **Continue** to pick up where you left off.

The screenshot shows the Purina NP Contractors training interface. At the top, there is a header with the Purina logo and 'NP Contractors'. Below this, the text 'INTERNAL Certification' and 'Share' are visible. The main heading is 'Corporate Safety, Health and Environmental Orientation Training'. The duration is listed as '1 hr 14 mins'. A blue 'Start' button is prominently displayed on the right side, with a red arrow pointing to it. Below the 'Start' button, there are details: 'Deadline: Jan 22, 2021', 'Type: Recurring', 'Validity: 12 months', and 'What levels will I achieve after the Certification? General - Level 1 (1 credit)'. On the left, there is a sidebar with a home icon highlighted by a red arrow.

Step 6: Once you have completed the Corporate Safety, Health and Environmental Orientation Training, click on the **Home** icon in the toolbar.

This screenshot is identical to the one above, showing the same training interface. The main focus is on the sidebar on the left, where the 'Home' icon (a house symbol) is highlighted with a red arrow. The rest of the interface, including the 'Start' button and course details, remains the same.

Step 7: Click the **Visit** button next to the Clinton CGMP and Site Specific course.

The screenshot shows the Purina NP Contractors dashboard. The top navigation bar includes the Purina logo, the text 'NP Contractors', a search bar, and a user profile icon. The main content area is divided into several sections:

- Hi Kaitlyn Spadoni, let's learn something new today.**
- My Learning:** This section contains two donut charts. The first, 'By Deadline', shows 2 Overdue (red), 0 Upcoming Deadlines (yellow), and 2 On Track (green). The second, 'Pending Learning', shows 2 Certifications (dark blue), 2 Courses (medium blue), and 0 Learning Programs (light blue).
- My Achievements:** Displays a 'PURINA Your Pet, Our Passion! Certificate of Completion' with a 'Certificate Valid' badge for 6 Certificates.
- My Training Documents:** Lists documents such as 'Contractor Safety and Compliance Handbook' and 'Manual de seguridad y cumplimiento para co'.
- Course List:** At the bottom, two courses are listed: 'Corporate Safety Health and Environmental Orientation Training' and 'Clinton Site Specific'. Both have 'Visit' buttons. A red arrow points to the 'Visit' button for the 'Clinton Site Specific' course.

Step 8: Click **Start** to begin the Clinton Site Specific course. Again, if you start the course and don't finish, you may go back and click **Continue** to pick up where you left off.

The screenshot shows the 'Clinton Site Specific' course page. The top navigation bar is identical to the dashboard. The main content area includes:

- SELF PACED** label.
- PURINA** logo.
- Clinton Site Specific** title.
- Orientation for contractors, employees and visitors to the Clinton Iowa facility** description.
- Modules** section with a 'Notes' link.
- Core Content** table:

Core Content	46 mins
Identity Acknowledgement SELF PACED Attempt: No limit	1 min
Current Good Manufacturing Practices Corporate SELF PACED Attempt: No limit	15 mins
Clinton Site Specific SELF PACED Attempt: No limit	30 mins

- Start** button: A large blue button with a red arrow pointing to it.
- 0/3 Core Content Completed** progress indicator.
- What levels will I achieve after the Course?** General - Level 1 (1 Credits)
- Training Document** section with links for 'Contractor Safety and Compliance...' and 'Clinton Policy Download'.
- Author** Richard Stedman.

Step 9: Once you have completed both courses, you can now download your Certificates. Return to the home screen of your Learner Portal, by click the **Home** Icon.

The screenshot shows the Purina NP Contractors Learner Portal. At the top left, the Purina logo and 'NP Contractors' are visible. A search bar is at the top right. The main content area is for the 'Clinton Site Specific' course, which is self-paced and has a total duration of 46 minutes. The course is divided into three modules: 'Identity Acknowledgement' (1 min), 'Current Good Manufacturing Practices Corporate' (15 mins), and 'Clinton Site Specific' (30 mins). A 'Start' button is present. On the right side, there is a 'My Achievements' section with a 'Certificates' link highlighted by a red arrow. Below this, there are links for 'Training Document' and 'Contractor Safety and Compliance...'. The author is identified as Richard Stedman.

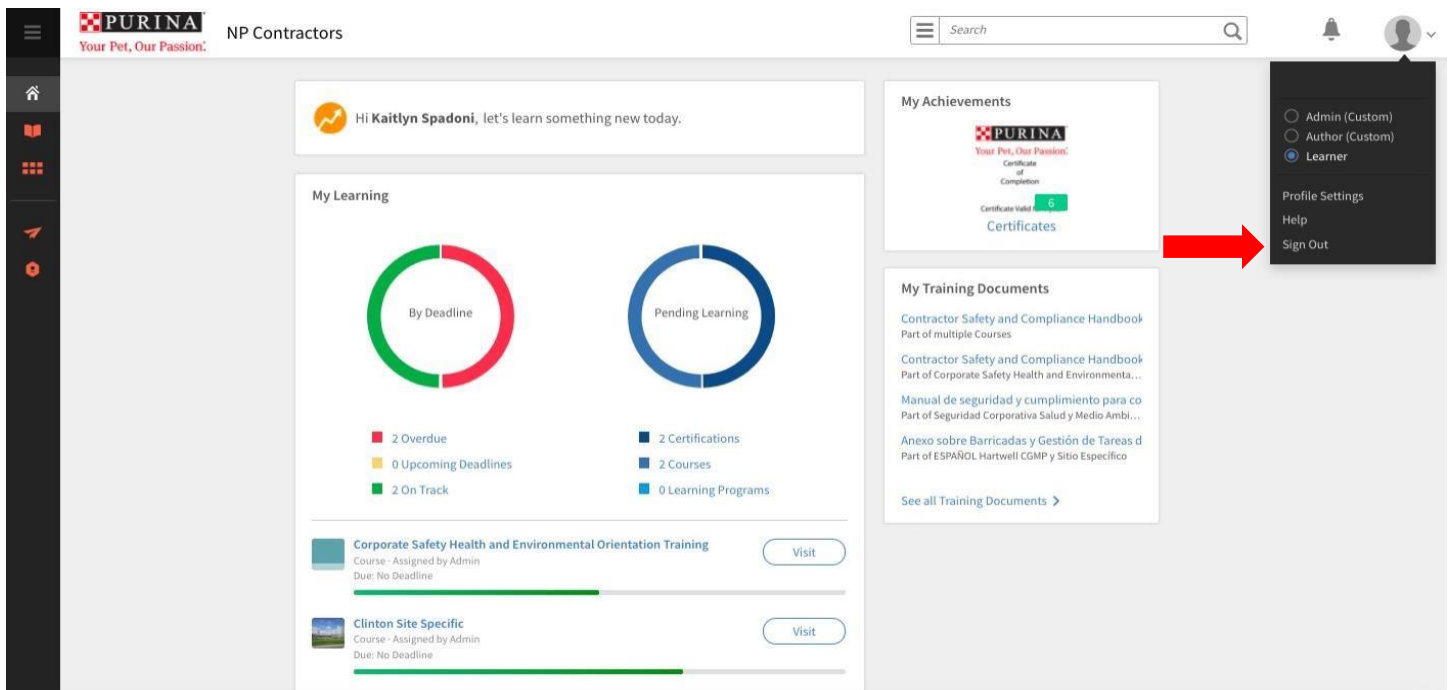
Step 10: Click **Certificates**, located under My Achievements on the right side of the screen.

The screenshot shows the Purina NP Contractors Learner Portal. The 'My Learning' section displays two donut charts: 'By Deadline' (2 Overdue, 0 Upcoming Deadlines, 2 On Track) and 'Pending Learning' (2 Certifications, 2 Courses, 0 Learning Programs). Below these charts are two course cards: 'Corporate Safety Health and Environmental Orientation Training' and 'Clinton Site Specific', both assigned by Admin and due with no deadline. The 'My Achievements' section on the right shows a 'Certificate of Completion' for the 'Clinton Site Specific' course, with a 'Certificates' link highlighted by a red arrow. Below this, there is a 'My Training Documents' section with links to various documents, including 'Contractor Safety and Compliance Handbook' and 'Manual de seguridad y cumplimiento para co'. A 'See all Training Documents' link is at the bottom.

Step 11: Click in the course's box in which you would like to download your Certificates for, a check mark should appear. Click the **PDF** button contained within that courses box. Your Certificate should download to your computer or mobile devices downloads folder.



Step 12: After you have completed all of your required course modules, please **Sign Out**, especially if you are using a shared computer.



If you have any problems, please contact:

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856-514-8562

Email: Support@pcsct.zendesk.com