

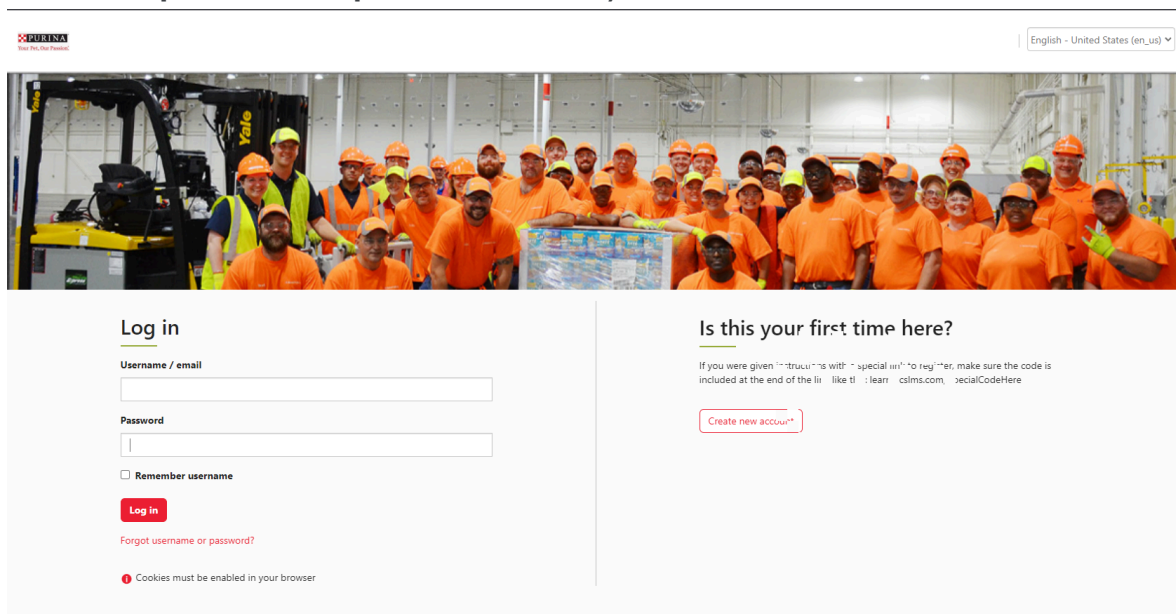
# Nestle Purina Dunkirk Contractor Safety Course Instructions

Overview: This guide will show you how to:

- Access the Totara LMS
- Create an account
- Complete the Nestle Purina Dunkirk Contractor Safety Course
- Receive a certificate
- Log out

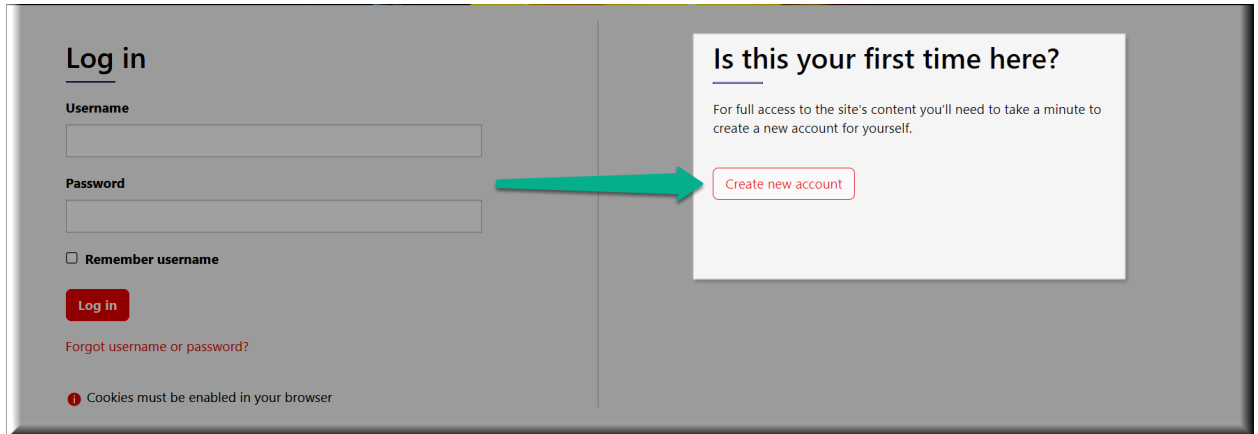
1. Welcome. Please click this link to access both the **English and Spanish** course <http://learn.pcslms.com/NPDUN>

Please ensure you use this full link even if the website is already loaded on your computer. This is especially important if you are using a shared computer in your workplace (e.g. if you and your co-workers are using the same computer to complete the course.)

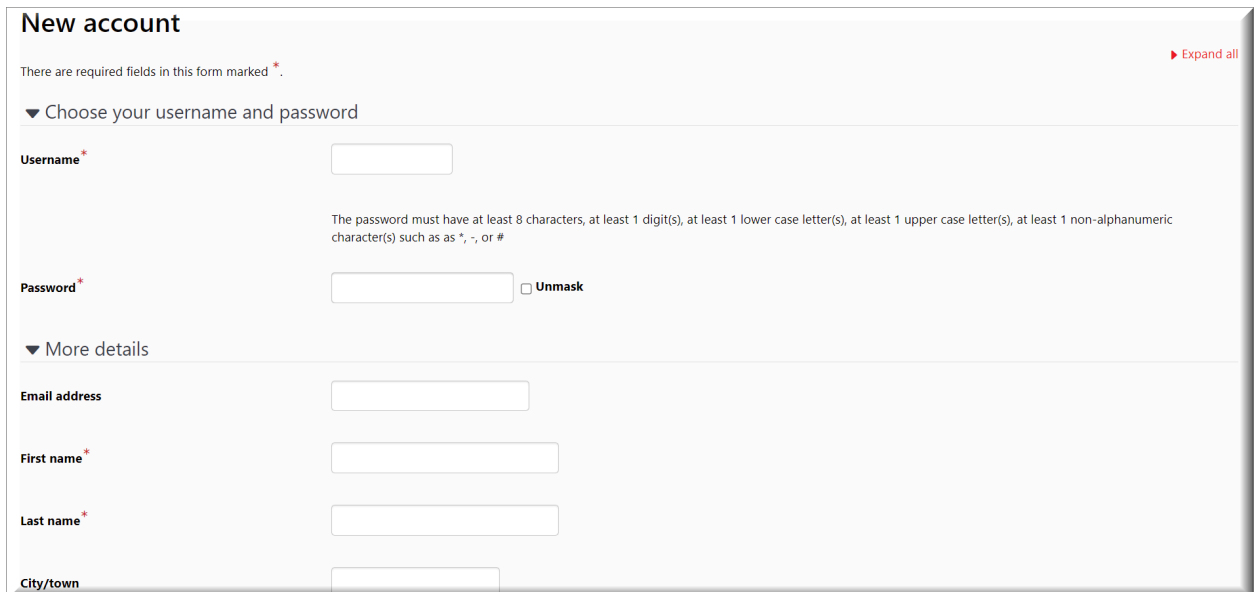


The screenshot shows the login page for the Nestle Purina Dunkirk Contractor Safety Course. At the top, there is a banner image of a group of workers in orange shirts and hard hats. Below the banner, the page is divided into two main sections. The left section is titled "Log in" and contains fields for "Username / email" and "Password", a "Remember username" checkbox, and a "Log in" button. Below these fields are links for "Forgot username or password?" and a note that "Cookies must be enabled in your browser". The right section is titled "Is this your first time here?" and contains a "Create new account\*" button. At the top right of the page, there is a language selector dropdown set to "English - United States (en\_us)".

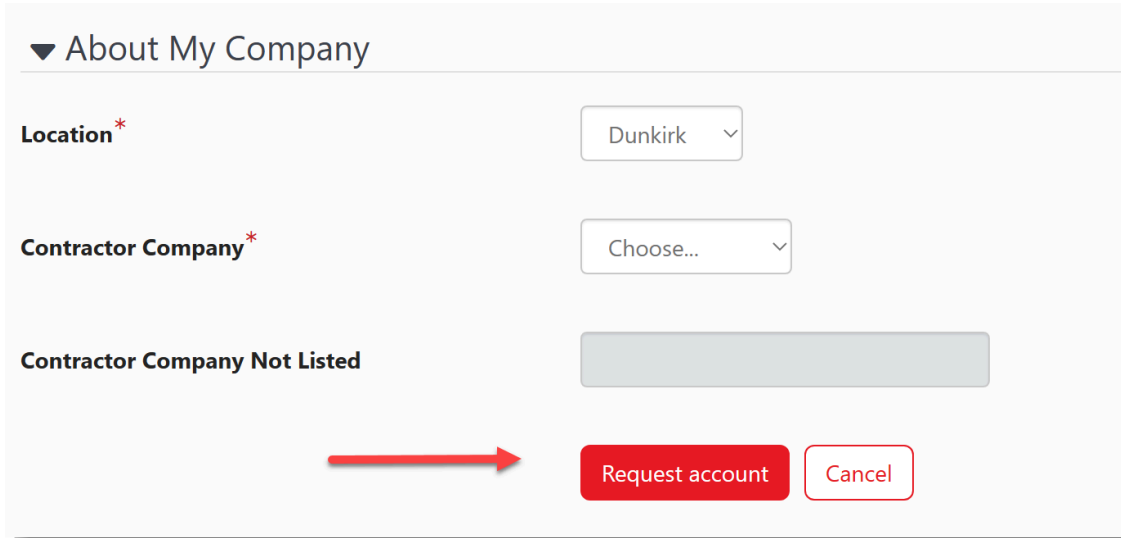
2. To register for an account, select **Create New Account**. (right-hand side of the screen)



3. Fill out the New account form. An asterisk denotes a required field. If you don't have an email address, you can leave that field blank. Please remember and/or write down your username and password in case you need to access the course in the future.



- When choosing a location, please leave it as “Dunkirk”, and select your **Contractor Company** from the dropdown list. Select **Request Account** when you are done.




▼ About My Company

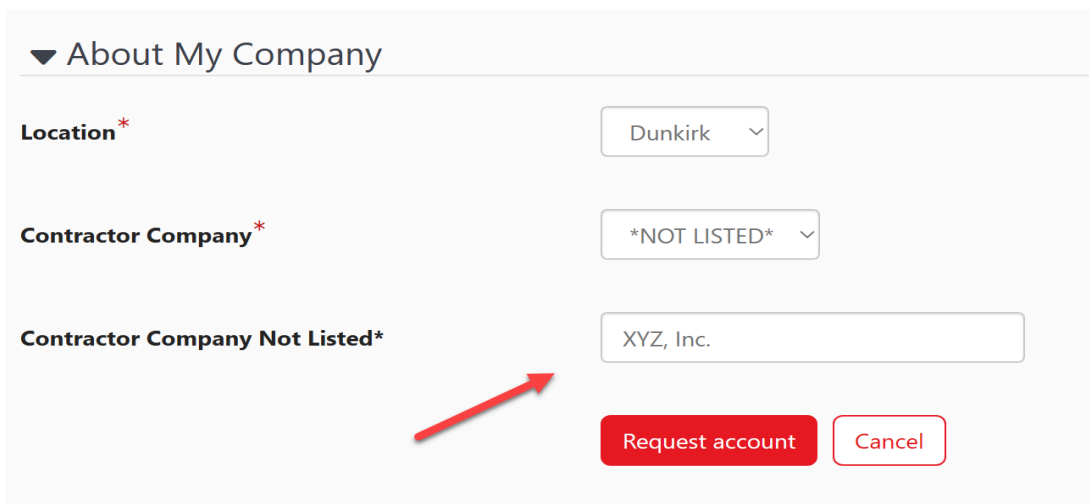
**Location\***

**Contractor Company\***

**Contractor Company Not Listed**



- Please note, if you do not see your **Contractor Company** in the dropdown list, select **\*NOT LISTED\*** from the very bottom of the list and then type your Contractor Company name in the field titled **Contractor Company Not Listed**. PCS will later attach your Contractor Company to your profile.




▼ About My Company

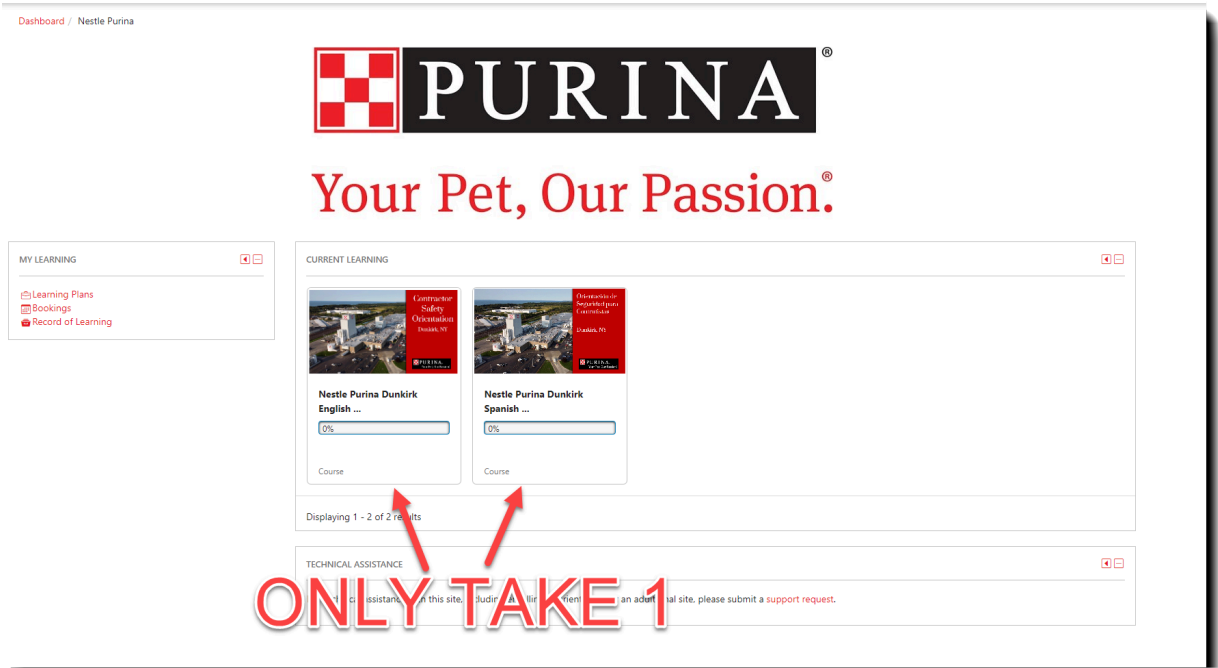
**Location\***

**Contractor Company\***

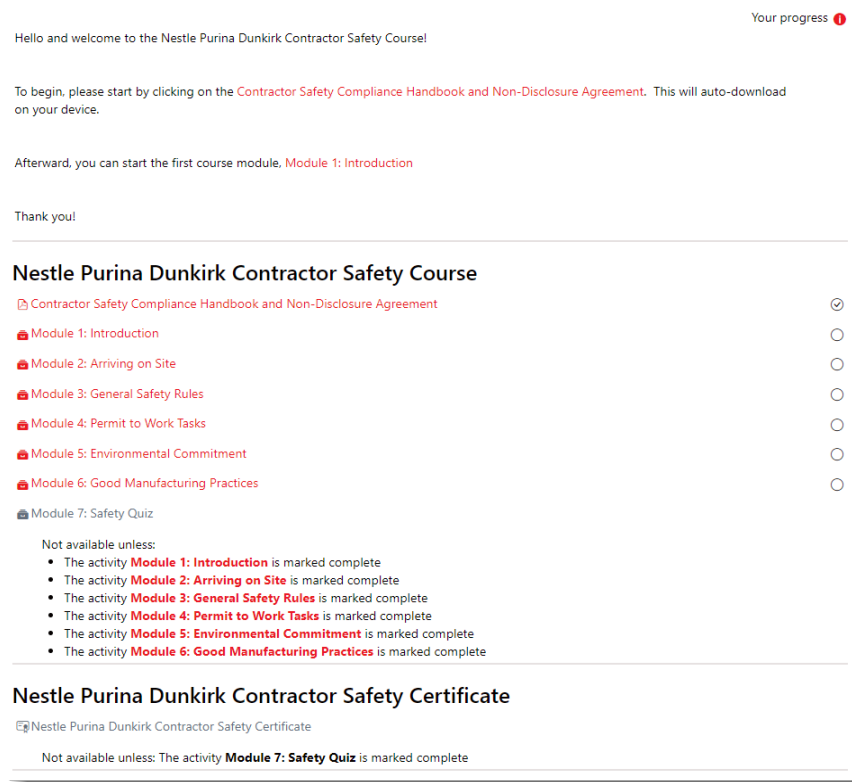
**Contractor Company Not Listed\***



- From your dashboard, look under Current Learning. Learners will see both the **English** and **Spanish courses**, please note, only 1 is required to be completed to obtain the certificate.



- You will now see the Nestle Purina Dunkirk Contractor Safety course.



8. The course has 7 modules (or sections) and a file required for download. Please start with the Contractor Safety Compliance Handbook and Non-Disclosure Agreement and progress in module order. **You must complete all required modules before obtaining your certificate.**

Hello and welcome to the Nestle Purina Dunkirk Contractor Safety Course!

To begin, please start by clicking on the [Contractor Safety Compliance Handbook and Non-Disclosure Agreement](#). This will auto-download on your device.

Afterward, you can start the first course module, [Module 1: Introduction](#)

Thank you!

Your progress 1

### Nestle Purina Dunkirk Contractor Safety Course

<a href="#">Contractor Safety Compliance Handbook and Non-Disclosure Agreement</a>	<input checked="" type="checkbox"/>
<a href="#">Module 1: Introduction</a>	<input type="checkbox"/>
<a href="#">Module 2: Arriving on Site</a>	<input type="checkbox"/>
<a href="#">Module 3: General Safety Rules</a>	<input type="checkbox"/>
<a href="#">Module 4: Permit to Work Tasks</a>	<input type="checkbox"/>
<a href="#">Module 5: Environmental Commitment</a>	<input type="checkbox"/>
<a href="#">Module 6: Good Manufacturing Practices</a>	<input type="checkbox"/>
<a href="#">Module 7: Safety Quiz</a>	<input type="checkbox"/>

Not available unless:

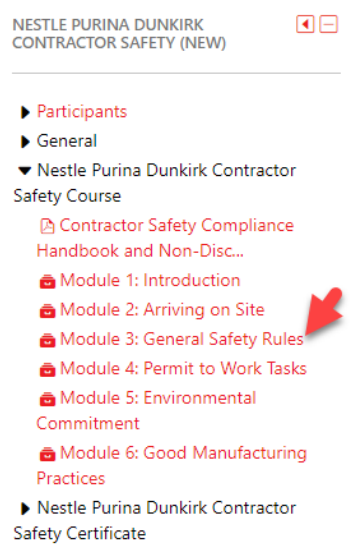
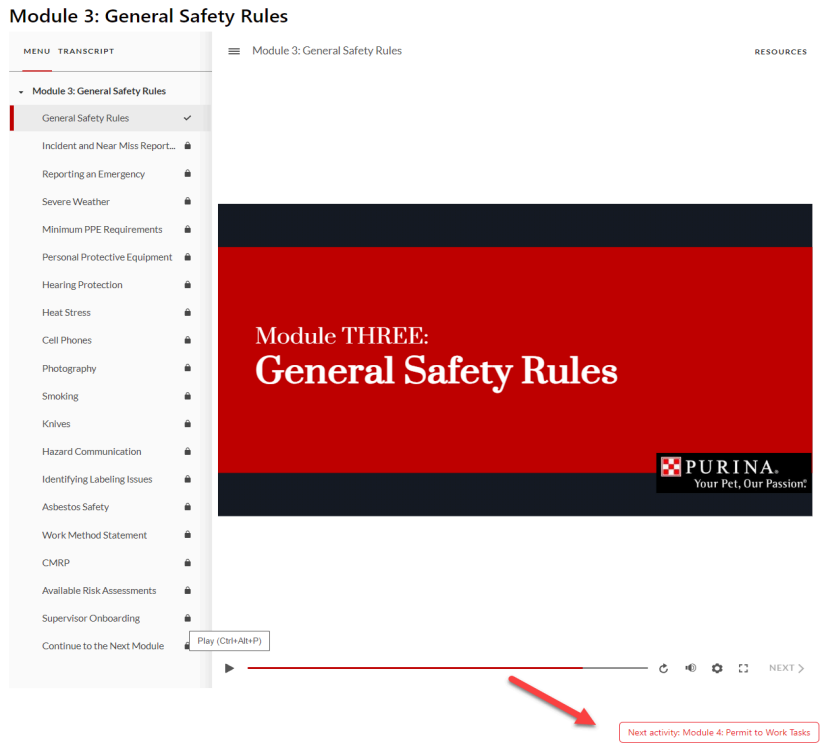
- The activity **Module 1: Introduction** is marked complete
- The activity **Module 2: Arriving on Site** is marked complete
- The activity **Module 3: General Safety Rules** is marked complete
- The activity **Module 4: Permit to Work Tasks** is marked complete
- The activity **Module 5: Environmental Commitment** is marked complete
- The activity **Module 6: Good Manufacturing Practices** is marked complete

### Nestle Purina Dunkirk Contractor Safety Certificate

[Nestle Purina Dunkirk Contractor Safety Certificate](#)

Not available unless: The activity **Module 7: Safety Quiz** is marked complete

9. Once you have completed a module, click the **"Next Activity"** button on the bottom right-hand corner of the course. If this does not work, you can use the menu on the left-hand side of the screen to select the next module.



10. Once you have successfully finished all of the Modules and passed the quiz, you can obtain your certificate by selecting “Nestle Purina Dunkirk Contractor Safety Certificate” from the course menu.

## Module 7: Safety Quiz

[illegible]

[View 3 issued certificates](#)

## Summary of Previously Received Certificates

### Issued

Tuesday, November 29, 2022,  
11:35 AM

Click the button below to open your certificate in a new browser window.

[Get your certificate](#)

## CERTIFICATE of ACHIEVEMENT

This is to certify that

**Tim Connelly**

has completed the course

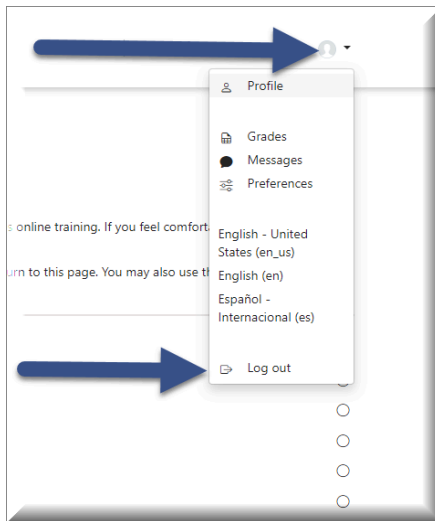
Nestle Purina Dunkirk Contractor Safety

May 22, 2023

Congratulations on completing the [Nestle Purina Dunkirk Contractor Safety](#) course!

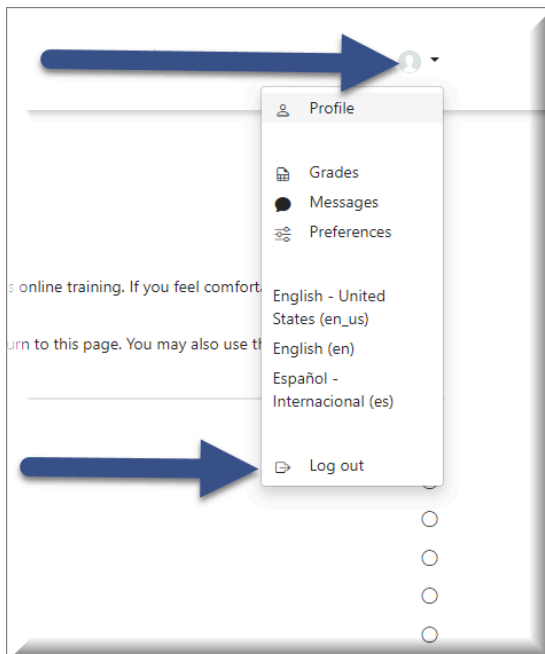




11. Lastly, you must log out of Totara. On a shared computer, this will allow the next learner to be able to successfully create their account and complete their course. To do this, click on your profile picture or the arrow next to it. Select Log out.



12. You have now successfully completed the Nestle Purina DunkirkContractor Safety Course!

13. If you need to leave Totara before completing the course, you must log out. Then to continue the course later, log in and begin with instruction #6 above. You can only select those modules that are remaining for you.







**Log in**


Username / email

Password

☐ Remember username

[Forgot username or password?](#)

**Enter your  
Username/Password above**

 Cookies must be enabled in your browser

If you are having difficulties that you can't resolve on your own or by following these step-by-step instructions, then click this link to request technical support [Nestle Purina Support Request](#).