



Nestlé Purina Mechanicsburg, Pennsylvania Contractor Training

For the training to work properly, use either [Google Chrome](#) or [Microsoft Edge](#) on a computer. If you don't have access to a computer and are taking the training on a mobile device, please download the [Adobe Captivate Prime app](#) via the App Store or Google Play Store. Do NOT use your mobile browser.

Objectives:

You will be able to register and take your required Contractor training course. You will also be able to download your certificate of completion.

Step 1: Click the link that pertains to you to start the enrollment process.

[Mechanicsburg English](#)

[Mechanicsburg Spanish](#)

To return to an incomplete course, check your training status, or get a copy of the course certificate, log into your training account.

Step 2: Create an Adobe account. Fill in all of the required information and click [Create Account](#).

- If you or your employee do not have a real email address, please DO NOT create a fake one using @nomail.com. Create a fake email using either @gmail.com or @yahoo.com.

A screenshot of the Adobe account creation page. The page has a dark blue background on the left with the Adobe logo and the text "Sign in or create an account". On the right, there is a white form titled "Create an account". The form includes fields for "Email address", "First name", "Last name", "Password", "Date of birth" (with sub-fields for Month, Day, and Year), and "Country/Region". Below the form, there is a "Create account" button. A red arrow points to the "Create account" button. The form also includes a "Sign in" link for users who already have an account and a section for terms and conditions.

Step 3: Fill in your Company Name, and Phone Number. Click **Proceed**.

This step is critical for Nestle Purina and cannot be skipped.

Complete your profile


We need additional information about you to make your experience better.

Please provide as much information as possible.

Company Name (If not listed above)

Phone Number - Company

Phone Number - Your Cell

 **Proceed**

Step 4: Click **Visit** next to the Corporate Safety, Health, and Environmental Orientation Training course.

PURINA NP Contractors
Your Pet, Our Passion.

Hi Kaitlyn Spadoni, let's learn something new today.

My Learning

By Deadline	Pending Learning
0 Overdue	2 Certifications
0 Upcoming Deadlines	0 Courses
2 On Track	0 Learning Programs

My Training Documents

- Contractor Safety and Compliance Handbook Part of Corporate Safety Health and Environmen...
- Contractor Safety and Compliance Handbook Part of HARTWELL CGMP and Site Specific (No Prer...

Corporate Safety, Health and Environmental Orientation Training **Visit**

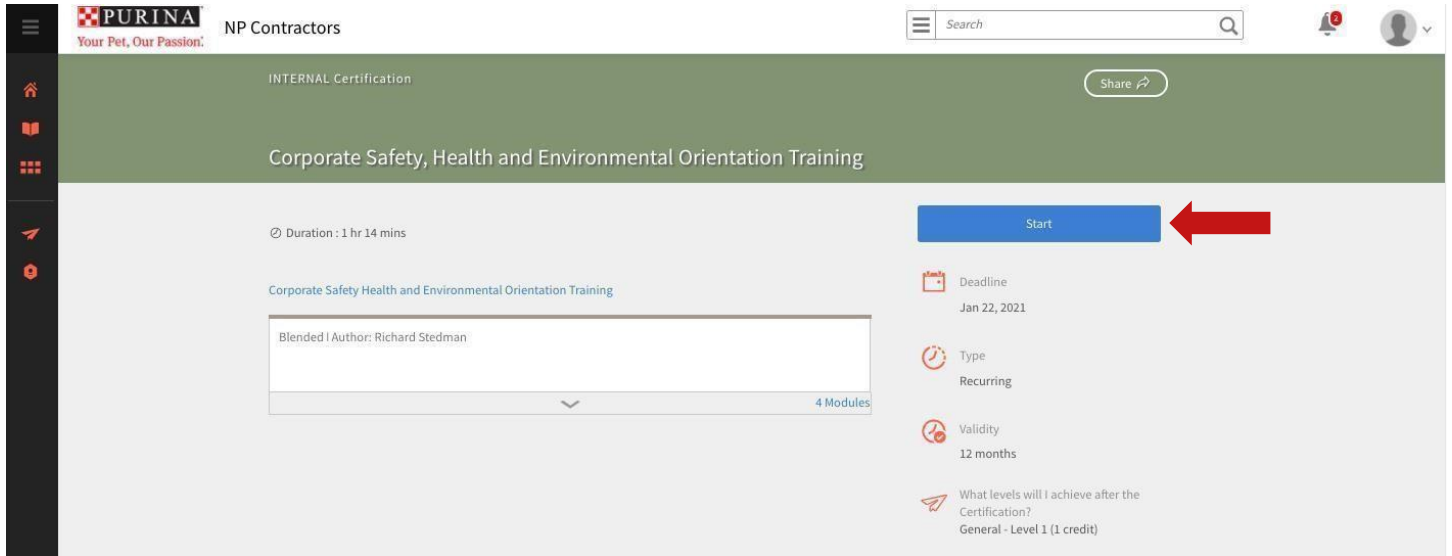
Certification - Assigned by Admin
Due: Jan 22, 2021

Hartwell CGMP and Site Specific (No Prerequisite) **Visit**

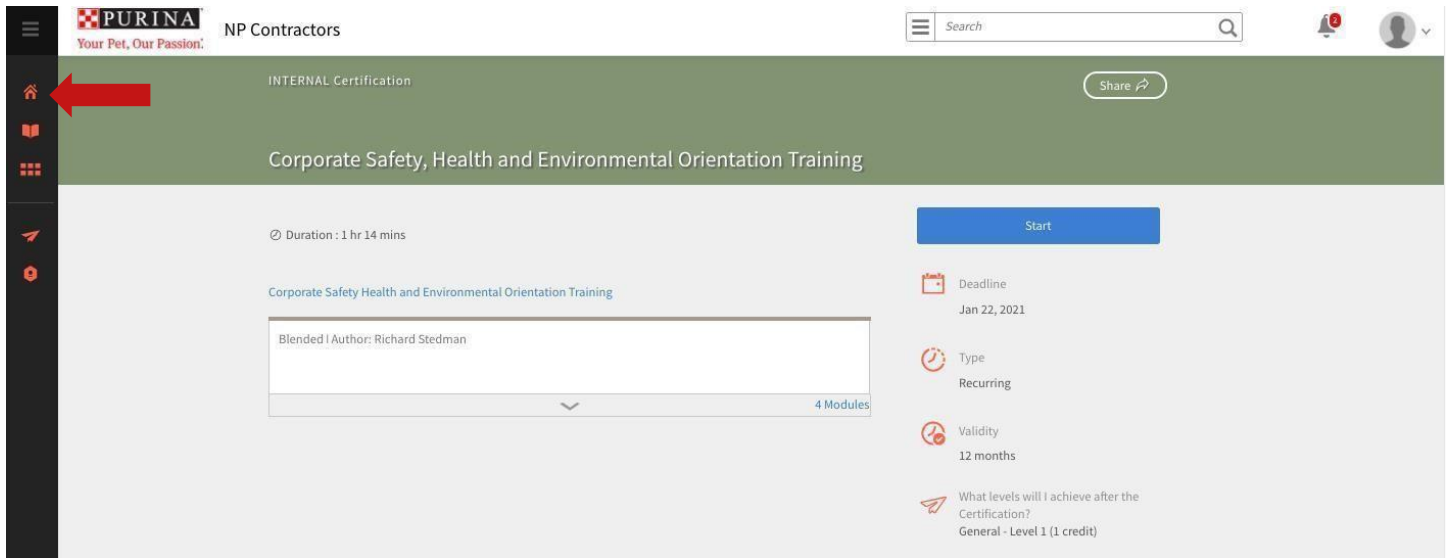
Certification - Assigned by Admin
Due: Jan 22, 2021

See all My Learning >

Step 5: Click **Start** to begin the course. If you start the course and don't finish, you may go back and click **Continue** to pick up where you left off.



Step 6: Once you have completed the Corporate Safety, Health and Environmental Orientation Training, click on the **Home** icon in the toolbar.



Step 7: Click the **Visit** button next to the Hartwell CGMP and Site Specific course.

Hi Kaitlyn Spadoni, let's learn something new today.

My Learning

By Deadline Pending Learning

0 Overdue 2 Certifications
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Corporate Safety, Health and Environmental Orientation Training [Visit](#)
Certification - Assigned by Admin
Due: Jan 22, 2021

Hartwell CGMP and Site Specific (No Prerequisite) [Visit](#)
Certification - Assigned by Admin
Due: Jan 22, 2021

See all My Learning >

Step 8: Click **Start** to begin the Hartwell CGMP and Site Specific course. Again, if you start the course and don't finish, you may go back and click **Continue** to pick up where you left off.

INTERNAL Certification [Share](#)

Hartwell CGMP and Site Specific (No Prerequisite)

Duration : 30 mins

HARTWELL CGMP and Site Specific (No Prerequisite)

Self Paced | Author: Richard Stedman

2 Modules

[Start](#)

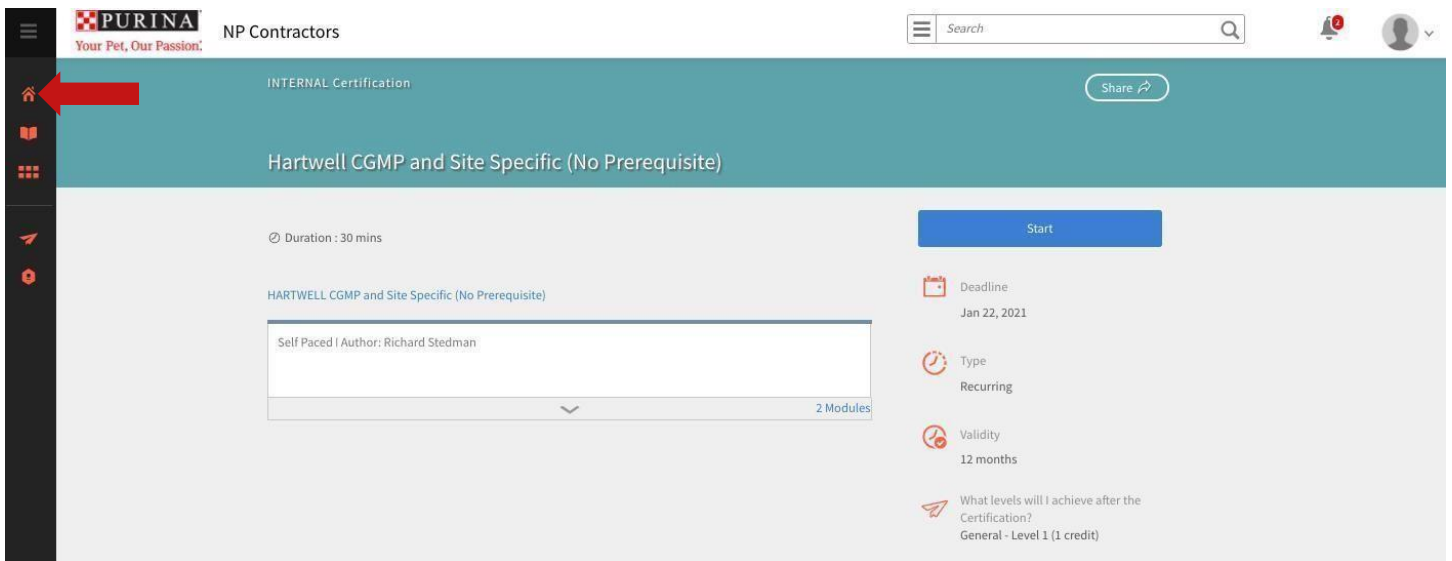
Deadline
Jan 22, 2021

Type
Recurring

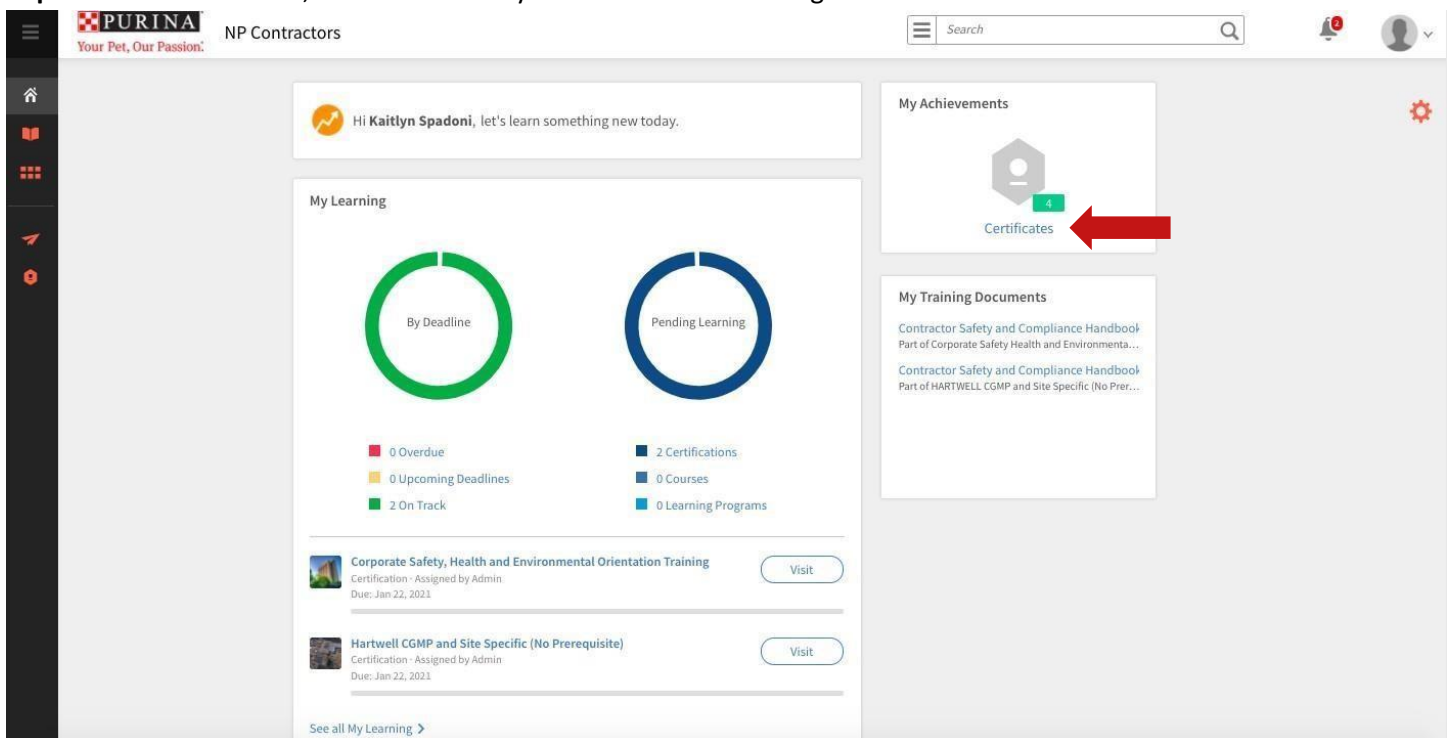
Validity
12 months

What levels will I achieve after the Certification?
General - Level 1 (1 credit)

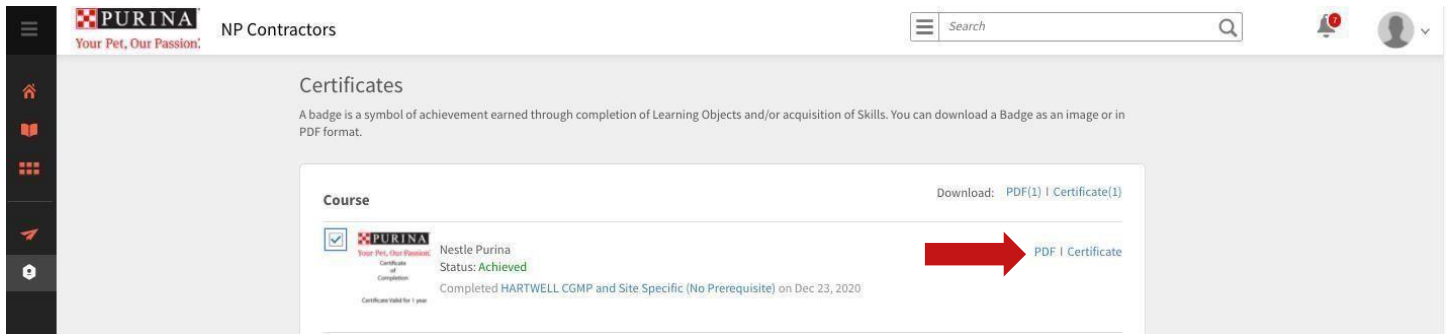
Step 9: Once you have completed both courses, you can now download your Certificates. Return to the home screen of your Learner Portal, by clicking the **Home** Icon.



Step 10: Click **Certificates**, located under My Achievements on the right side of the screen.

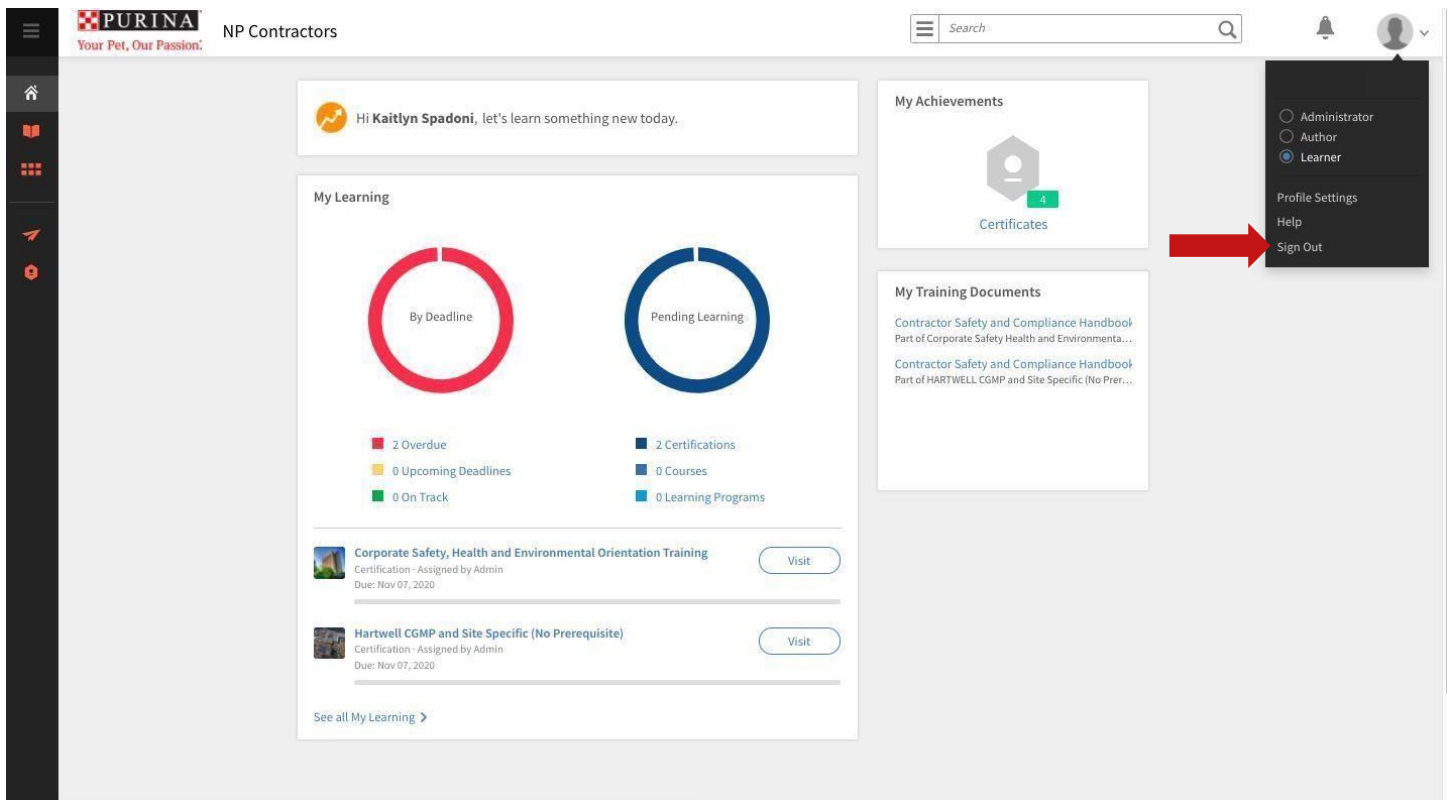


Step 11: Click in the course box for the course(s) in which you would like to download your Certificate(s). A check mark should appear.



Step 12: Click **PDF** and download a copy of the certificate.

Step 13: After you have completed all of your required course modules, please **Sign Out**, especially if you are using a shared computer.



If you have any problems, please contact:

Jennifer Chien

Technical Support: Monday-Friday 8:00- 5:00

Phone: 856-514-8562

Email: Support@pcscet.zendesk.com